



Carolina Achieve BOD Meeting Minutes

March 10, 2025 | 5:00 PM EST

Virtual: <https://rebrand.ly/Virtual-Info-Session>

ATTENDANCE

Board Members Present: Charles Lopez, Jeff Clark, Anjanette Miller, Thomas Nechyba, Jeff Clark, John Oxaal

Absent: Makayla Booker

Guests: Trip Cogburn, Head of School

A quorum was present.

NOTICE

Notice was provided. A waiver of notice is not included.

- 1) John Oxaal called the meeting to order at 5:10pm. Note: Recording began at 5:17pm due to technical issues.
- 2) Charles Lopez read the Carolina Achieve Mission Statement.
- 3) Approve Agenda – Jeff Clark made a motion to approve the agenda as presented. The motion was seconded by Anjanette Miller and was unanimously approved
- 4) Approve Minutes – Thomas N. made a motion to approve February's Meeting minutes. The motion was seconded by Jeff Clark and was unanimously approved.
- 5) Construction Update – John Oxaal provided the Board with an update on a conversation he had with Hubrich Construction. Hubrich made John aware that the inspectors gave him a timeline of two weeks to approve the erosion plans. The board was also made aware that should the City of Mebane approve by middle of this week, Hubrich would have his grading contractor ready and prepared to start right away Hubrich also told John O. that he has the legal documents for the loan that he will give Carolina Achieve – this is reflected in the budget. Jeff Clark asked a question regarding the details of the loan. John O clarified that Carolina Achieve can take up to \$100,000 or as much as we need. With a 9% interest rate that will add to the total of what we owe him, \$4M. John O. added that with this loan, the school will use \$46k through June 2025. John O. further explained that we will receive payment from the State in 2025. Jeff Clark added that he has been in conversation with a foundation that can be a promising donor; Jeff C. asked Trip Cogburn to send him school information that can be forwarded to the foundation. Anjanette Miller found a typing error with the school's budget that read 2024. John O. will correct that to read "2025".
- 6) Finance Update – John Oxaal provided the Board with a financial update. John O. added there have been no specific changes since last meeting. The Finance Committee, chaired by Jeff Clark provided an update on the selection for a third-party auditor selection. Jeff C. reminded the Board that on February 27th, 2025, he recommended and brought forward the motion to approve Sharpe Patel, CPA as our third-party auditor. The Board approved the selection of Sharpe Patel, CPA via an electronic vote on February

27th, 2025, where the motion was approved unanimously by John Oxaal, Charles Lopez, Anjanette Miller, Thomas Nechyba, and Jeff Clark.

- 7) Student Recruitment Update – Trip Cogburn provided the Board with an update on enrollment: 107 enrollments; 162 applications. Trip is encouraged by the response of the new parent meeting. Trip mentioned that there may be an additional group of new students attending as soon as they hear from the other local charter school lottery results. Trip added that we might be able to support 125 students in kindergarten, 3 dozen in first and second grade. John O. mentioned that the State is more concerned with the total number of students required per agreement – 300.
- 8) Calendar of Upcoming Events: Trip Cogburn noted that there are a slate of Virtual information sessions upcoming and a Spring Tots program at MYSA. Trip added that there is a school family that are the owners of the Inn at Hillsborough. They are open to hosting fundraisers for the school or recruitment events. Trip also added that Mebane Dogwood Days is around the corner and draws the biggest crowd. He added that Family Night is Friday, April 25th, 2025, from 5pm to 9pm, while the Dogwood Festival is April 26th, 2025 and runs from 9am to 6pm. The school will host a booth. All board members are welcome to attend on April 26th, 2025.
- 9) A motion was made by John Oxaal and seconded by Jeff Clark, unanimously approved, to go into a Closed Session to discuss individual hire of Hally Crosby as Instructional Assistant. Trip Cogburn presented the candidate's resume and interview results. A motion was made by Jeff Clark, seconded by Anjanette Miller, and were unanimously in favor of approving this hire. The Closed Session was adjourned. All Board Members returned to the public session.
- 10) Charles Lopez reminded the Board about the next Board Meeting date of April 14th, 2025, at 5:00 PM.
- 11) John Oxaal made the motion to adjourn the public session meeting. Jeff Clark seconded; motion passed unanimously at 6:10pm.

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