



APPROVED MINUTES

Carolina Achieve BOD Special Meeting Minutes
August 8, 2025 | 12:00 PM
Virtual: <https://rebrand.ly/Virtual-Info-Session>

ATTENDANCE

Board Members Present: Charles Lopez, Thomas Nechyba, John Oxaal, Jeff Clark, MaKayla Booker-Johnson
Absent: Tiffany Alrefae and Anjanette Miller
Guests: Trip Cogburn, Head of School, Tiffany McCulloch
A quorum was present.

NOTICE

Notice was provided. A waiver of notice is not included.

- 1) Charles Lopez called the meeting to order at 12:01 pm.
- 2) Charles Lopez read the mission statement.
- 3) Thomas Nechyba made a motion to approve the agenda, Jeff Clark seconded. The motion passed unanimously.
- 4) Discussion on September 2nd, 2025, Opening - John Oxaal noted that the recent weather activities created some construction obstacles and delays. There was a challenge with getting the water connected as the nearby roads had to be closed to do so. However, the NC DOT would not allow the closure of those roads during a rain event. Consequently, there is no feasible way to complete all tasks, inspections, and receive our Educational Certificate of Occupancy by August 21st, 2025. John Oxaal added that we wanted to make our registered families aware as soon as possible. Additionally, we did not want to have to come back to our families and delay it again. Trip Cogburn added that, in addition to not receiving a CO in time, he was also mindful of opening in a manner that is professional and deserving of our families' expectations. John Oxaal added that Hubrich Construction will host two events on Saturday, August 23rd, 2025: one for last names A-L and another for last names M-Z. All registered children will have the opportunity to meet their teachers that day. Teachers will talk about the first day of school. The Fire Marshal and the Mebane City Police will be on hand to review the traffic patterns between the entrance and exit. Knucklehead BBQ will cater the event. Jeff Clark asked a clarifying question about the delay of the school. John Oxaal replied that it was delayed by a week and 2 days. Trip Cogburn added that he was able to adjust the school calendar to avoid conflicts with already scheduled

holidays and vacations. He said that he adjusted half-day schedules to full-day schedules and changed three teacher workdays to full school days as part of the resolution. Trip Cogburn continued his discussion by adding that the team created a remote instruction plan, which allows the school to conduct remote instruction for up to 5 days per state law. This would be beneficial in case of additional weather-related activities. MaKayla Booker-Johnson asked if there was a minimum number of Teacher Work Days required. Trip Cogburn replied that there was not. However, he had put that in the original calendar as part of his desire to conduct additional Professional Development. Trip Cogburn added that he had met with the teachers and staff yesterday during their 1st day in teacher training and workshops. He said that the teachers provided a stamp of approval on the adjusted calendar. MaKayla Booker-Johnson asked about an Open House date. Trip Cogburn replied that it was set for August 23rd, 2025. Thomas Nechyba questioned the dates for teacher training. Trip Cogburn replied that there will be three additional dates towards the end to support this, allowing everyone to discuss challenges, lessons learned, and provide feedback. The teachers also suggested that they work through the year and focus on this after the fact. Thomas Nechyba asked why there would be an Open House before school started. John Oxaal replied by noting that the dates conflict with Labor Day weekend, which precludes pre-planned family activities for all parties. Trip Cogburn added that the following week after August 23rd, 2025, all district schools will be back in session, and we want to ensure the parents that Carolina Achieve is happening. This event will provide parents with a level of comfort as they step into the classrooms and gain that first-hand experience.

5) Board Approval Required: New School Calendar 2025

- a. A motion to approve was made by Jeff Clark, seconded by Thomas Nechyba. The motion passed unanimously.

6) Next Regular Board Meeting Date: August 11, 2025, at 5:00 PM

7) Adjournment: A Motion to adjourn the meeting was made by Charles Lopez, seconded by John Oxaal. The motion passed unanimously. The meeting was adjourned at 12:22 pm.

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