



APPROVED MINUTES

Carolina Achieve BOD Meeting Minutes
September 2, 2025 | 12:00 PM EST
Virtual: [Special Zoom Meeting Link](#)

ATTENDANCE

Board Members Present: Charles Lopez, John Oxaal, Jeff Clark, Anjanette Miller
Absent: Tiffany Alrefae, MaKayla Booker-Johnson, Thomas Nechyba
Guests: Trip Cogburn, Head of School, Brandon Mitchell, Operations
A quorum was present.

NOTICE

Notice was provided. A waiver of notice is not included.

- 1) John Oxaal called the meeting to order at 12:03 PM. We had a quorum.
- 2) Charles Lopez read the Carolina Achieve Mission Statement - Carolina Achieve prepares K-12th-grade students to achieve their scholastic, personal, and professional goals through a learner-centered educational program focusing on a strong academic foundation, Habits of Success (entrepreneurial skills), well-being, and a Home-School partnership.
- 3) Approve Agenda - Jeff Clark motioned to approve the agenda, and Anjanette Miller seconded. The motion passed unanimously.
- 4) Construction & School Opening Update - John Oxall began by stating that last Thursday, August 31st, 2025, in the evening, he received word from our contractor that they were unable to extend the sewer line from its current location to the other side of Rock Quarry Road. This was due to hitting a vein of granite, which made progress impossible. John Oxall added that the contractor would not be able to complete the sewer on Thursday and get it tested as necessary. The soonest it could get tested would be today, Tuesday, September 2nd, 2025, and completed on Wednesday, September 3rd, 2025. John Oxaal concluded by adding that this means we would have to push the opening to Monday, September 8, 2025. This information, along with an updated school calendar and parent communication, was sent to the North Carolina Department of Public Instruction (DPI) and was approved. John Oxaal added that while we attempted to get the Board of Directors to meet sooner, this was the soonest we could establish a quorum, and why this meeting was happening after the fact.
- 5) Board Approval Required Items: Trip Cogburn reminded the Board of Directors that when there was a previous delay to the school opening, he and the staff came together to rearrange the school calendar, sacrificing some professional development days. However, the delay of school opening forced the team to find 4 days within the existing calendar. Trip Cogburn added that he and the team agreed to extend the deadline into June, another week to finalize the school year. This means the last day of school would be moved from June 5th, 2026, to June 11th, 2026.

- a. Updated School Calendar - Jeff Clark made a motion to approve the updated school calendar, and Anjannette Miller seconded it. The motion passed unanimously.
- 6) Charles Lopez reminded the board that the next Board Meeting date is September 8, 2025, at 5:00 PM. Jeff Clark stated that he would not be in attendance as he will be out of town.
- 7) Adjournment: Jeff Clark made a motion to adjourn the meeting, and John Oxaal seconded. The motion passed unanimously and concluded at 12:11 PM.

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